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## Education

### Texas Tech University School of Law

Doctor of Jurisprudence, May 2007

Cumulative GPA: 3.50

#### *Awards*

- Order of the Barrister for 2007
- Cum Laude Graduate
- Regent's Scholarship Recipient - Full Tuition
- 1<sup>st</sup> place at ABA Regional Negotiations Competition
- 1L Board of Barristers Negotiations Champion
- 2L Board of Barristers Negotiations Finalist

#### *Activities*

- TEXAS TECH JOURNAL OF TEXAS ADMINISTRATIVE LAW - *Staff Editor*
- Board of Barristers - *Member and Director of Coaching*
  - Regional Negotiations Team Member
  - Regional Client Counseling Team Member
  - Coached Negotiations Team Placing 3<sup>rd</sup> at the International BLSA Competition
  - Coached Estacado High School Mock Trial Team
  - Participant in Mock Trial & Moot Court Competitions
- Bioethics Mediation Clinic - *Certified Mediator*
- Class Officer - *Curriculum Representative*

#### *Organizations*

Student Bar Association, Phi Alpha Delta, Women's Caucus (*Secretary*), Health Lawyers Association (*Secretary*), Hispanic Law Student Association, Longhorn Bar Association, Volunteer Law Student Association, and Curriculum Committee

#### *Employment*

*Athletic Mentor for Texas Tech University Athletic Academic Services*

- Assisted student athletes with academics and personal development.

## The University of Texas at Austin

Bachelor of Arts in Psychology, December 2003

Cumulative GPA: 3.97

- Graduated with Highest Honors and Departmental Honors

#### *Awards*

- Dean's List
- Hibbs Academic Scholarship Recipient

#### *Organizations*

Gamma Beta Phi, National Scholars Honor Society, National Collegiate Honor Society, Psi Chi Honor Society, and Golden Key National Honor Society

#### *Employment*

*Activity Supervisor - UT Recreational Sports Center (May 2002 – Dec 2003)*

- Organized and coordinated sporting events, and addressed patron concerns.
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## Legal Work Experience

### 14<sup>th</sup> Court of Appeals, Houston, TX

July 2006 – Aug 2006

*Intern for Judge Kem Thompson Frost*

- Assisted Judge Frost in researching and writing judicial opinions. evidentiary sufficiency and expert qualifications.
- Researched law and prepared memoranda regarding appellate issues.
- Reviewed appellate briefs submitted for factual accuracy by reviewing the clerk's record and case law.
- Edited previously written opinions prior to publication.

### Scott, Hulse, Marshall, Feuille, Finger & Thurmond, El Paso, TX

May 2006 – June 2006

*Law Clerk*

- Researched law and drafted memoranda regarding health care and insurance litigation, labor and employment, products liability, and appellate litigation.
- Assisted attorneys in preparation for and attended trials, hearings, and depositions.
- Drafted legal documents including a Response to a Motion to Compel, Jury Charge and Instructions, Special Warranty Deeds, and Responses to Discovery.

### Lone Star Legal Aid, Galveston, TX

May 2005 – Aug 2005

*Intern*

- Represented clients in non-payment of rent cases before the Justice of the Peace.
- Performed intake on new clients to assess possible causes of action and/or defenses.
- Researched law and drafted memoranda related to property law, family law, welfare and income assistance, discrimination, and employment.

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## Other Work Experience

### American Cancer Society, Austin, TX

Apr 2004 – Aug 2004

*Cancer Information Specialist*

- Handled high volume inbound calls at the National Cancer Information Center's toll free line with respect, empathy, and exceptional customer service.
- Provided education, resource referral, and assistance to advocates, donors, volunteers, cancer patients, family members, and the general public.
- Worked to enlist people in the struggle against cancer and assist those directly affected by the disease; specialized in working with constituents attempting to quit smoking.

### Sage Advisory Services, Austin, TX

Jan 2004 – Mar 2004

*Account Executive - Operations and Trading*

- Informed executing broker and custodian banks of any exchange of fixed income securities, rebalanced accounts, and input trades through online trading systems.
  - Worked with portfolio accounting system, managed data for accuracy, generated portfolio performance reports, and prepared quarterly portfolio reviews.
  - Organized accounts, filed client information, collected fixed income research, and reconciled trade confirmations.
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